

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – September 1, 2022

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

AGENDA

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call
- 1.2 Welcome to Visitors
- 1.3 Flag Salute

2. AGENDA/MINUTES

- 2.1 Approve the Agenda for September 1, 2022.
- 2.2 Approve the Minutes of the Regular Meeting of August 4, 2022.

3. PUBLIC COMMENTS

4. REPORTS

- 4.1 Employee Associations (WUTA & CSEA)
- 4.2 Associated Student Body President
- 4.3 Principals
- 4.4 Director of Business Services
- 4.5 Director of Instructional Support Services
- 4.6 Director of Curriculum, Instruction & Assessment
- 4.7 Superintendent
- 4.8 Board of Education Members

5. CONSENT CALENDAR

A. GENERAL

- 1. Accept donation from Barbara Carlson in the amount of \$50.00 for WHS Wrestling in memory of Jeff Fleming.
- 2. Accept donation from John & Babs Berens in the amount of \$50.00 for WHS Wrestling in memory of Jeff Fleming.
- 3. Accept donation from Alan & Lee Danley in the amount of \$50.00 for WHS Wrestling in memory of Jeff Fleming.
- 4. Accept donation from the Detlefsen Family Trust in the amount of \$50.00 for WHS Wrestling in memory of Jeff Fleming.
- 5. Accept donation from Yvonne Koehnen in the amount of \$25.00 for WHS Wrestling in memory of Jeff Fleming.
- 6. Accept donation from Steven & Nancy Williams in the amount of \$150.00 for WHS Wrestling in memory of Jeff Fleming.
- 7. Accept donation from William & Lynda Weinrich in the amount of \$100.00 for WHS Wrestling in memory of Jeff Fleming.

B. EDUCATIONAL SERVICES

- 1. Approve Interdistrict Request for Students #22-23-23 through #22-23-30 to attend school in the Willows Unified School District for the 2022/23 school year.
- 2. Approve Interdistrict Request for Students #22-23-16 through #22-23-25 to attend school in another district for the 2022/23 school year.
- 3. Approve the 2021/22 CARS (Consolidated Application and Reporting System) Spring Collection.
- 4. Approve the Fall 2022 Butte College Concurrent (Non-CCAP) Enrollment for WHS students.

5. Approve the disposal of obsolete science textbooks for Willows Intermediate School.
6. Approve the surplus of athletic uniforms for WIS and WHS.
7. Approve the Overnight Field Trip Request for the WHS Volleyball team to attend a volleyball tournament in Arcata, CA September 9-10, 2022.
8. Approve the Overnight Field Trip Request for Willows FFA to attend the Chapter Officer Leadership Conference at Sutter High School September 24-25, 2022.
9. Approve the Overnight Field Trip Request for Willows FFA to attend the National FFA Convention in Indianapolis, Indiana October 23-30, 2022.

C. HUMAN RESOURCES

1. Approve resignation of Amanda Haltom, MES Teacher, effective 6/10/22.
2. Approve resignation of Amy Flemming, Health Records Aide II, at WIS, effective 6/10/22.
3. Approve resignation of Erin Hill, Cafeteria Helper I, effective 8/19/22.
4. Approve resignation of Jaime Hobbs, Instructional Aide I at MES, effective 8/26/22.
5. Approve resignation of Angelica Medrano, Yard Duty Supervisor/Crossing Guard, effective 8/10/22.
6. Approve employment of Leanna Pebley, MES Teacher, effective 8/9/22.
7. Approve employment of Yesenia Diaz, Instructional Aide I at MES, effective 8/9/22.
8. Approve employment of Haley Thomas, After School Program Activity Assistant at MES, effective 8/9/22.
9. Approve employment of Angel Medina-Nava, After School Program Activity Assistant at WIS, effective 8/9/22.
10. Approve employment of Julia Medina-Nava, After School Program Activity Assistant at WIS, effective 8/10/22.
11. Approve employment of Angelica Medrano, Instructional Aide I at MES, effective 8/11/22.
12. Approve employment of Mallorie Vasquez, Instructional Aide I at MES, effective 8/11/22.
13. Approve employment of Maria Garcia Gutierrez, Instructional Aide I at WCHS, effective 8/12/22.
14. Approve employment of Alexandra White, Instructional Aide I at MES, effective 8/15/22.
15. Approve employment of Jasmin Velazquez, Instructional Aide I at MES, effective 8/18/22.
16. Approve employment of Mariah Atilano, After School Program Activity Assistant at MES, effective 8/18/22.
17. Approve employment of Courtney Bateman, Instructional Aide I at MES, effective 8/22/22.
18. Approve employment of Amanda Hutson, Career Education Tech II (High School), effective 8/22/22.
19. Approve employment of Erin Pflum Pasero, Instructional Aide I, effective 8/29/22.
20. Approve employment of Mariah Baker, Yard Duty Supervisor/Crossing Guard at WIS, effective 8/29/22.
21. Approve employment of Georgina Jimenez, Yard Duty Supervisor/Crossing Guard at MES, effective 8/29/22.
22. Approve employment of Joan Tammy Gleason, Yard Duty Supervisor/Crossing Guard at MES, effective 9/6/22. (pending clearance)
23. Approve employment of Erika Pineda, Instructional Aide I at MES, effective 9/6/22. (pending clearance)
24. Approve employment of Tami Embrey, Instructional Aide I at MES, effective 9/6/22. (pending clearance)
25. Approve employment of Der Xiong, Instructional Aide I at MES, effective 9/6/22. (pending clearance)
26. Approve employment of the extra duty assignments at WHS for the 2022/23 school year. (See attached list)
27. Approve employment of the extra duty assignments at WIS for the 2022/23 school year. (See attached list)
28. Approve employment of the extra duty assignments at MES for the 2022/23 school year. (See attached list)
29. Approve the updated Classified Substitute List.
30. Approve the resignation of Armando Bautista, Assistant JV Football Coach, effective July 31, 2022.
31. Approve the employment of the following Fall coaches for the 2022/23 school year:

Assistant JV Football Coach	Bryan Buck
Volunteer Girls Tennis Coach	Maria Garcia Gutierrez
Volunteer Cross Country Coach	Delphine Jespersen (pending clearance)

D. BUSINESS SERVICES

1. Approve warrants from 8/3/22 through 8/24/22.

6. DISCUSSION/ACTION CALENDAR

A. GENERAL

1. **(Action)** Approve agreement with Rainforth Grau Architects for the WIS Modular Classroom Buildings.

B. EDUCATIONAL SERVICES

1. **(Information)** Graduates with Distinction Ranking System.
2. **(Action)** Approve the Revised College and Career Access Pathways Partnership Appendix with Butte College for the 2022/23 school year.
3. **(Action)** Approve the Standards-Based Report Cards for Murdock Elementary School.
4. **Public Hearing:** A Public Hearing will be held at this time to allow for public input regarding the Sufficiency of Textbooks or Instructional Materials, pursuant to the requirements of Education Code 60119 (Public Hearings, Instructional Materials).
5. **(Action)** Approve Resolution #2021-22-01, Sufficiency of Instructional Materials 2022/23. (Annual Requirement).

C. HUMAN RESOURCES

1. **(Action)** Approve the establishment of the District Plan for Committee on Assignments in accordance with Education Code §44258.7 (c) and (d) for the 2022/23 school year.
2. **(Action)** Approve the assignments of the following teachers per designated Education Code §44258.3/§44258.7/§44865 as noted:

Maria Briones	History	Grade 8
Caleb Fleming	Physics	Grades 11-12
Cathy Fleming	Opportunity; Guided Study	Grades 6-8
Levi Funderburk	Independent Study	Grades TK-12
Jenni Girard	Computer Apps	Grades 9-12
Courtney Kluth	Psychology; Study Skills	Grades 9-12
Joyce Ksander	Social Studies/History	Grades 7-8
	Reading Enhancement	Grades 7-8
	Language Arts Intervention Lab	Grades 7-8
	Guided Study	Grades 7-8
Alma Piña	Study Skills	Grades 9-12
Victoria Prickett	Career Ed; Health	Grade 9
	Yearbook	Grades 10-12
	Study Skills	Grades 9-12
Robert Rawles	Alternative Ed High School	Grades 10-12
	Credit Recovery	Grades 9-12
Kishi Smith	American Sign Language	Grades 7-8
Nicholle Schmidt Smithey	Study Skills	Grades 9-12
Pam Steward	Art	Grade 7-8
	Social Studies	Grade 7

3. **(Action)** Approve the Job Description for the Technology Support Technician.

D. BUSINESS SERVICES

1. **(Action)** Approve Agreement with Shasta Union High School District for Information Technology Network for the 2022/23 School Year.
2. **(Action)** Approve Agreement with Shasta Union High School District for Managed Cloud Service July 1, 2022 – June 30, 2022

7. ANNOUNCEMENTS

- 7.1 Monday, September 5, 2022 is a school holiday – Labor Day.
- 7.2 WHS Back to School Night will be held on Wednesday, September 7, 2022 at 5:45 p.m.
- 7.3 Monday, September 19, 2022 is a non-instructional student day and professional development day for employees.
- 7.4 The next Regular Board Meeting will be held on October 13, 2022.

8. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS

9. **CLOSED SESSION**

9.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Emmett Koerperich. Employee Organizations: WUTA, CSEA, Management, and Confidential.

10. **RECONVENE TO OPEN SESSION**

10.1 Announcement of Action Taken in Closed Session.

11. **ADJOURNMENT**

Meeting facilities are accessible to persons with disabilities. By request alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to:

The Willows Unified School District Office at least three (3) working days prior to any public meeting.